

**UNITED STATES COURT OF APPEALS FOR VETERANS CLAIMS**  
**625 Indiana Avenue, N.W., Suite 900**  
**Washington, D.C. 20004**

**POSITION VACANCY ANNOUNCEMENT**

**Announcement No.:** 04-01

**Issuing Date:** 07/13/04

**Closing Date:** Open until filled

**Position:** Judicial Law Clerk to Judge Lawrence B. Hagel -- Clerkship commences approximately January 2005.  
Court Schedule: CS-11/12/13/14 (equivalent GS-11/12/13/14, current salary range including Washington-Baltimore Locality Pay, as of issuing date, is: CS 11 (\$50,593- \$65,769); CS 12 (\$60,638-\$78,826); CS 13 (\$72,108-\$93,742); and CS 14 (\$85,210-\$110,775).

**Note:** Applicants applying for a 5 or 10 point preference based on military service must submit proof of their eligibility, along with their application, for the preference to be considered.

**This appointment is made without regard to Title 5 governing appointments in the competitive service. All appointments are Excepted Service.**

**Area of Consideration:** Nationwide

**Qualification Requirements:** All applicants must be a law school graduate (or the certified completion of all law school studies and requirements and merely awaiting conferment of degree), and must have the following experience.

CS Grade Level	Years of Legal Work Experience	Bar Membership Required
11	1	no
12	2	yes
13	3*	yes
14	4**	yes

**Legal Work Experience:** Legal work experience for this position is progressively responsible experience in the practice of law, in legal research, legal administration, or equivalent experience received after graduation from law school. Major or substantial legal activities while in military service may be credited, on a month-for-month basis, whether before or after graduation, but not to exceed one year if before graduation.

\* One year of law clerk experience to a federal judge is required to be appointed at or promoted to CS-13.

\*\* Two years of law clerk experience to a federal judge is required to be appointed at or promoted to CS-14. (Only one grade 14 law clerk per chambers.)

**Educational Substitutions:** Graduation (or the certified completion of all law school studies and requirements and merely awaiting conferment of degree) and standing within the upper third of the class from a law school on the approved list of the American Bar Association or that of the Association of American Law Schools; or experience on the editorial board of a law review of such a school; or graduation from a law school on the approved list of the American Bar Association or that of the Association of American Law Schools with an LLM degree; or demonstrated proficiency in legal studies which, in the opinion of the appointing Judge, is the equivalent of the above, is considered the equivalent of one year of legal work experience.

The following are examples of criteria which have been considered to be acceptable as equivalent:

1. Publication of a noteworthy article in a law school student publication or other scholarly publication; or
2. Special high-level honors for academic excellence in law school, such as election to the Order of the Coif; or
3. Winning of a moot court competition or membership on a moot court team that represents the law school in competition with other law schools; or
4. Participation in a legal aid or other law school clinical program sanctioned by the law school; or
5. Summer experience as a law clerk to a state or local judge or law clerk experience on a continuous basis (either full or part time) in a private firm while attending school, *i.e.*, "working their way through college", provided that participation in such activity was not for academic credit.

**Instructions for Applying:** You may apply by submitting the following. **Incomplete applications will not be considered.**

1. OF 612, resume, other written application, or SF 171 (the application you submit, regardless of form, must contain all of the information requested on the OF 612);
2. a completed OF 306 (Declaration for Federal Employment);
3. your law school and undergraduate transcripts;
4. evidence of your law school class rank;
5. a legal writing sample not edited by anyone but yourself; and
6. three nonfamily member references (at least two of which must be law related).

If you need a copy of the OF 612, or the OF 306, please go to [www.opm.gov](http://www.opm.gov) (Click on "Quick Index" and then on "Forms") or contact Ramona Garcia on 202-501-5988. Submit your application packet to:

Judge Lawrence B. Hagel

ATTN: Ms. Dawn Loyd

625 Indiana Avenue, N.W., Suite 900, Washington, D.C. 20004

***The United States Court of Appeals for Veterans Claims is an equal opportunity employer. All applicants will receive consideration without regard to race, color, age, sex, religion, marital status, national origin, or disability.***